



LANTANA RIDGE SUBDIVISION

OUTBUILDING REQUEST FORM

Return this form and any required attachments to:

Diamond Association Management & Consulting

14603 Huebner Road, Bldg. 40

San Antonio, TX 78230

Office: 210-561-0606 Fax: 210-690-1125

e-mail: acc@damctx.com

To protect neighborhood owners' rights and property values, the Declaration of Covenants, Conditions and Restrictions requires that any owner who is considering an improvement to their deeded property submit a request to the Architectural Review Committee and obtain approval prior to initiating work on any planned improvement. If any work is done by an owner without first having obtained approval, the Committee has the right to take the necessary action against the owner to remedy the situation. Please complete all pages of this form in detail.

The ARC has up to 21 days to approve or disapprove a project.

Missing or incomplete information may delay approval of your project

Color samples and photos of proposed materials are recommended.

Please attach a lot diagram to show the proposed location of the outbuilding, location of the house, the location of the setbacks and utility easements. Diagram must be legible.

Definitions:

Portable Storage buildings: storage sheds without electricity or plumbing, size cannot exceed 500 sq. ft., not more than 12 feet in height, must have concrete or pressure treated lumbar floor. See CCRS (Rules 2012) for more information.

Permanent Buildings: examples include pool houses, guesthouses, detached garages. Electricity and plumbing are allowed, square footage cannot exceed 1500 sq. ft, maximum eave height 12 feet, must be on a concrete slab. See CCRS (Rules 2012) for more information.

Owner's Name _____ Home Phone _____

Address of Property _____ Work Phone _____

Unit and Lot _____

Email Address: _____

Briefly describe the improvement you propose: _____



1. Will your structure be portable or permanent per definitions listed?
2. What will the building be used for?
3. What is the square footage?
4. What is the height of the peak and the height of the eave?
5. What type of foundation or floor covering?
6. Type of material of the building?
7. Color of the building. Must match house color.
8. Type of Material of the Roof?
9. Color of the roof. Must match house color.
10. Will the building have electricity or plumbing?



Name _____

Owner Acknowledgement: I understand the Architectural Review Committee will act on this request as quickly as possible and I will be contacted in writing regarding the Committee's decision within twenty-one (21) days of their receipt of this request. I agree not to begin any improvement without first receiving written approval from the Architectural Review Committee. I agree that I will maintain a clean and tidy construction area while building is in process. I understand it is my responsibility to comply with all established building codes and to ensure any required building permits are obtained after I receive Committee approval of this improvement request.

Owner's Signature

Proposed Start-up Date for the Improvement

Date signed

Estimated Completion Date